

NORTH TEXAS KARTERS, INC. BY- LAWS

ARTICLE I: NAME

The name of this organization has been, and will continue to be, North Texas Karters, Incorporated.

ARTICLE II: PURPOSE

North Texas Karters, Inc. was organized and will continue to operate for the purpose of maintaining and conducting a family type association designed to promote kart racing and its related activities on a non-profit basis.

ARTICLE III: ORDER OF BUSINESS

- 1) Meeting called to order
- 2) Minutes of last meeting
 - a) Additions or corrections
 - b) Approval
- 3) Treasurer's report
 - a) Additions or corrections
 - b) Approval
- 4) Membership's Report
 - a) Approval
- 5) Acknowledgment of visitors and new members
- 6) Old business
- 7) New business
- 8) Committee reports
- 9) President's report
- 10) Announcements and communications
- 11) Adjournment

ARTICLE IV: ORGANIZATION

North Texas Karters, Inc. will consist of those families of individuals meeting all requirements as prescribed in these by-laws.

Certification of membership: All persons desiring to become a master member of North Texas Karters, Inc. will fill out the application furnished by the club.

The Board of Directors is to review new memberships and recommend new memberships. Upon recommendations of the Board, the general membership will vote on applications at the regularly scheduled meetings. A majority vote of members present and voting will be required for approval of each new applicant.

ARTICLE V: MEETINGS

A majority legal vote of members attending any given meeting for North Texas Karters, Inc. will be the required number to transact business.

The regularly scheduled business meetings of North Texas Karters, Inc. will be the first Thursday night of each month. If that day is a holiday, the business meeting will be scheduled for the second Thursday night in the month.

The Regularly scheduled Board of Directors meeting of North Texas Karters Inc. will be the first Tuesday after the scheduled business meeting.

The regularly scheduled business meetings will start promptly at 7:30 P.M.

The regularly scheduled Board of Directors meeting will start promptly at 7:00 P.M.

All members must be notified of a special business meeting a minimum of forty-eight (48) hours prior to that meeting.

The president or a majority vote of the Board of Directors may call a special committee meeting as the need requires. Forty-eight (48) hours notice should be given, if at all possible, to those attending this special meeting.

Unless advertised in advance as being a closed meeting, all visitors and prospective members will be welcome to the meeting.

ARTICLE VI: VOTING

Each family membership with paid-up membership dues and will be entitled to one vote. That vote can be cast by any 1 member of the family age 15 or older.

No person will be allowed to vote for another. Example: The father cannot be allowed to vote four (4) times for himself, his wife, and two (2) children.

All normal business voting will be conducted by a show of hands.

To have a written ballot vote for any special issue, a motion to this effect must be made, duly seconded, and passed by a majority show of hands of those present and entitled to vote.

Voting for elective officers shall be by written ballot.

A minimum of three (3) members shall supervise the counting of all written ballots.

Only qualified members in good standing will be allowed to nominate, second, and vote.

Unless otherwise specifically stated in these by-laws, all voting will be decided by a simple majority of over fifty (50) percent.

ARTICLE VII: ELECTIVE OFFICERS, THEIR DUTIES, TERM OF OFFICE AND ELECTIONS

To be nominated and elected to an elective office of North Texas Karters, Inc., a member must be in good standing, with dues paid up-to-date.

The elective officers of North Texas Karters, Inc. will be: President, Vice-President, Secretary, Treasurer, Membership Chairperson, Newsletter Editor, and six (6) members for the Board of Directors.

The office of President, Vice-President, Secretary, Treasurer, Membership Chairperson, Newsletter Editor will be for one (1) year, Beginning January 1 and ending December 31.

Three (3) members of the Board of Directors will be elected each year to serve a term of two (2) years beginning January 1 and ending December 31 two years later.

Newly elected officers and Board members will be trained by outgoing officers or Board members during the time between the elections are held and the term takes effect.

All nominations for elective officers must be seconded.

All nominations for elective officers will be conducted at the regularly scheduled business meeting in November.

All elections for elective officers will be conducted at the regularly scheduled business meeting in December.

For any reason an elected officer resigns or is unable to hold the elected position they were elected too, in the first three (3) months of the term. The position will be reopened for nominations at the next business meeting and then at the following business meeting elections will be held.

For any reason an elected officer resigns or is unable to hold the elected position they were elected to after the first three (3) months of

the term the president will appoint a club member in good standing to that position with the approval from the general membership at the next business meeting.

President: This Person shall preside at each regularly scheduled business meeting. This person shall represent this organization before all civic, industrial, or any other organized assemblies at his discretion or shall appoint an active member to act in his behalf. This person shall formulate rules governing the operation of the club within the limits of the by-laws. Any changes to the by-laws shall be by vote of the membership only. This Person shall act as a purchasing agent after approval of the club. This Person shall be one of the three (3) persons authorized to sign checks on the bank account of North Texas Karters, Inc. and will have the login and password to the online banking account. This person will have his membership dues paid by the club for the year this person is elected.

Vice-President: In the absence of the President from any meeting, this officer shall assume the duties of the President at such meetings only. This Person shall make no changes in the personnel or regular business without first having the approval of the President. This officer will automatically assume the duties of the Chairman of the Board of Directors. This person shall be one of the three (3) members authorized to sign checks on the bank account of North Texas Karters, Inc. and will have the login and password to the online banking account. This Person shall assist the President in every way possible to continue the growth of our club.

Secretary: The nominated and elected to the office of secretary will be that person responsible for all minutes and records of our club meeting and special meetings. This person shall keep a record thereof and transmitting the same to membership at its next regular meeting. This officer shall handle all correspondence as deemed necessary to the operation of our club. This person shall keep an updated membership roster available at all times. This officer shall endeavor to pass information of our club to all interested persons or publications in an effort to enhance our position in karting. This person shall assist the President or presiding officers in every way possible.

Treasurer: This officer is responsible for the financial aspects of North Texas Karters, Inc. This person will keep an up-to-date recording of all financial transactions involving our club and reporting the same to the membership during its next business meeting. This officer shall write the checks and record receipts thereof and will have the login and password to the online banking account. The financial records of the club shall be open for inspection upon the request of the President or the Board of Directors as a body. The collection of receipts and /or money due to the account of the club, the handling of the same, and the depositing of these monies will be the responsibilities of this officer or that person so designated by the same. In the absence of the Treasurer, the President shall appoint a member of the Board of Directors to be the Temporary Treasurer.

Newsletter Chairperson: This officer is responsible for the publication and distribution of the monthly newsletter. This Person will write and solicit articles for the newsletter of North Texas Karters, Inc. This officer will decide if articles should be published as they are written to them for publication. This person will receive from the membership chairperson an updated mailing labels with the members address for sending out the newsletter. All monetary expenses incurred with the performance of this duty, and performed at this officer's discretion, will be reimbursed from the club treasury.

Membership Chairperson: This officer is responsible for signing up new club members, collecting new members dues, providing NTK membership cards, and a front gate key. Each month at the General business meeting this person will present the new membership applications to the board and club members for approval. This officer at the beginning of the NTK fiscal year will prepare membership renewal forms, mail them to the membership, collect these renewal forms and issue new membership cards and new keys. They will be responsible for having new keys and membership cards made and have the front gate lock re-keyed. This person will maintain the NTK membership database and periodically provide NTK officers, board members, registration officials and club members with an updated membership list. From the database they will provide mailing labels and email listings to the Newsletter Chairperson each month. This officer will maintain a listing of the club members kart numbers, issue new members numbers and keep a list of NTK class Structure &

weights and provide race day officials with a current listing. All monetary expenses incurred with the performance of this duty, and performed at this officer's discretion, will be reimbursed from the club treasury.

Board of Directors: The Board of Directors shall be the governing body of our organization, making recommendations on major business and club policies. In any emergency requiring an immediate decision that cannot be held up until the next meeting, The Board of Directors shall have the power to make this decision by a majority vote of the same. If this emergency decision requires the spending of any of the club's money, a maximum expenditure of One Thousand Dollars (\$1000.00) in any calendar month can be authorized.

The Board will be responsible to oversee the activities of the Treasurer and insure that adequate procedures are established and followed to accurately account for and protect the financial assets of the organization. The Board may appoint one or more individuals, other than the Treasurer, to oversee this function and report to it on a regular basis.

The race day income must be counted by at least two people at the track on race day and a report distributed to the Race Director, President & Treasurer.

ARTICLE VIII: APPOINTIVE POSITIONS

The appointive positions of this organization will be the Awards Chairperson, the Concession Chairperson, the Points Keeper, the Publicity Chairperson, the Sunshine Chairperson, the Track Manager and the Webmaster Chairperson.

Only a member in good standing may serve as an appointive appointee.

After all elective officers have been chosen in December to serve for the following year, the new Board of Directors will make a selection of the appointive appointees to serve a term of one (1) year. These

selections will be made no later than the February board meeting of each calendar year.

Awards Chairperson: This chairperson shall be responsible for all awards presented by North Texas Karters, Inc. Ribbons and win stickers for series races shall be inventoried and an adequate supply kept at the track for each event. Awards for Series and Year-end winners will be ordered and presented at a regular meeting or race. Awards for special events (such as KART, IKF and WKA races) are also the responsibility of this chairperson. This Person will work closely with the elected officers, Board of Directors, and the Points Keeper.

Points Chairperson: The Points Keeper is responsible for collecting the official results from each series event and transferring appropriate points for each driver in each class. Up-to-date points should be on file with the secretary and available at the track. The Points Keeper shall fax official results to participating news media persons in a timely manner for publication.

Publicity Chairman: This member chosen for their ability to advertise our club in the best possible manner. This advertising shall be for the stimulation of interest in the club and also for the purpose of creating a financial income for the club. This appointee shall work closely with the President and Board of Directors. This person will enlist the aid of any or all club members of North Texas Karters, Inc. All monetary expenses incurred with the performance of this duty, and performed at this appointee's discretion, will be reimbursed from the club treasury.

Registration/Scoring Chairperson: This position is responsible for pre-registrations, race day registrations, timing and scoring of events and keeping the points updated in Lightning. This person will train and assist the registration, timing and scoring and gatehouse staff provided by the Race Directors. They will process the race day paperwork in accordance with the requirements of the insurance company, keeping copies of all signed paperwork for club records. Inform the Treasurer of the amount to pay for insurance for the event. They are also responsible for keeping an adequate supply of all materials necessary in the gatehouse and scoring tower to perform

the job. They will supply receipts and an expense report to the Treasurer to get reimbursed for expenses for supplies.

Sunshine Chairman: This member should be acquainted with all members of the club or means of ascertaining some. This appointee shall notify our organization of any illnesses among our members or those persons closely related to the same. Visitations, cards, flowers, etc. shall be arranged by this appointee, enlisting the assistance of any or all members of our club. All monetary expenses incurred with the performance of this duty and performed at this appointee's discretion will be reimbursed from the club treasury.

Track Manager: This member chosen for his or her knowledge of the operation of the facilities and be able to determine potential problems. This appointee shall schedule any contractors that need to perform repairs or work days for the club and when the lawn services need to do a weed kill or field mow. This appointee shall work closely with the Planning Chairman and Board of Directors. This person will enlist the aid of any or all club members of North Texas Karters, Inc. All monetary expenses incurred with the performance of this duty, and performed at this appointee's discretion up to \$250.00, will be reimbursed from the club treasury.

Webmaster Chairperson: This member will be responsible for maintaining and updating the club Website www.ntkarters.com The Website is used to communicate with members and updates will include race results, announcements, news bulletins, race reports etc... which will be provided to the Webmaster for posting.

Forum Administrator Chairperson: This Chairperson is responsible for administering the NTK forums including screening and activating new forum accounts. They will use the forum software tools including banning IP addresses, blocking email extensions and implementing wild card designations, Captcha and any other methods available to prevent spam accounts from being created. Any new accounts will be screened and deleted if found to be known spam offenders. All attempts should be made to only activate legitimate forum accounts. The owner of any questionable accounts will be contacted for verification before an account is activated. The Forum Admin will recruit and assign forum moderators to help enforce the forum rules

posted in the forums. This position is also responsible for allowing NTK members access to the NTK member only forums and will work closely with the Membership Chairperson to keep the forum account holder's forum permissions in sync with the current NTK membership.

ARTICLE IX: COMMITTEES

All necessary committees shall be appointed and/or dismissed by the President.

Any member in good standing may at the regularly scheduled business meeting, call for a vote upon accepting, rejecting, or dismissing any committee. This will require a majority vote of the membership.

ARTICLE X: MEMBERSHIP DUES

The fee for membership shall be three Hundred Dollars (\$310) per single family per term year. The term of membership shall be for a period of one (1) year.

Membership dues must be paid in advance.

All membership dues are due and payable by the first of March each year. Dues will be pro-rated from April through February. Members joining or renewing in December, January or February shall pay the pro-rated amount plus the full amount for the upcoming year's membership. Previous years earned credits or penalties will not be applied after May 31st, only the prorated rates will apply.

All members will be notified one month in advance for their dues. All members failing to pay their membership dues after thirty (30) days of the due date will automatically be dropped from the roster of North Texas Karters, Inc.

All members in arrears of their membership dues will be required to pay the non-member racing fee in order to participate in the weekly races.

Reinstatement of those having been dropped from the membership roster for non-payment of dues for a full year shall be by the application for membership form and voting upon such application by the membership at its next regularly scheduled business meeting.

Except as mentioned above Renewing members may use work credits from the previous years to reduce their fee.

Workday credits: NTK will Schedule a minimum of eight (8) workdays per membership year. A member or family member may attend a workday and receive a \$25 credit per work day. Work day credits will be applied to the member's renewal fee in the coming year. Up to eight (8) workday credits can be applied to the renewal fee. Members with more than eight workday credits will be allowed to carryover these extra credits for the following year's renewal fee.

A work credit can be earned by each family member aged 16 and up completing 4 hours of work at any event designated by the board as a work day.

The Membership Chairperson will document who is at the workdays by the workers sign up sheet, IT IS THE MEMBERS RESPONSIBILITY TO SIGN THE WORK SHEET FOR THAT DAY OR THE NATIONAL OR REGIONAL THEY WORKED, or they will have to attend another work day.

All members of each single family membership will be issued a membership card.

A single family membership is defined as an individual and immediate family members to include spouse, children, and stepchildren through the age of eighteen (18). A child or stepchild may be included through the age of twenty-five (25) provided the child or stepchild is a student and is supported by the master member. The master member may be able to designate additional racers who can race for member entry fees, and who can be considered in the NTK points championship (i.e. nieces, nephews, little brothers or sisters [Big Brother or Big Sister Organizations], grandchildren, older children, etc.). Inclusion of additional racers requires an annual submission for

approval of the Board of Directors. These designees must have the appropriate minor waivers and release forms on file.

A owner membership is defined as an individual who owns a kart or karts. Under the owner's membership the owner may designate one (1) driver to drive karts that the owner owns. The driver will be non voting person who can race for members entry fees, and who can be considered in the NTK points championship. The fees for the owners membership will be the same as a master membership and only one (1) key will be issued to the owner, after the appropriate minor waivers and release forms are on file for the designated driver. The designated driver ascending to master membership will be assessed the One-Hundred Dollar (\$100.00) one-time fee, unless they have been a previous member.

An out of Town membership is defined as a Family membership or Owner membership with the understanding that the person applying for this membership resides a minimum of One Hundred (100) miles from the track location (plus or minus 5 miles). The fee for this membership will be Two Hundred (\$210.00). If these members move within the mile radius they must pay the regular membership fee upon renewing. These members will not have voting privileges but may earn up to four (4) work credits. These designees must have the appropriate minor waivers and release forms on file.

A winter membership can be purchased from December through February for \$150 and will be prorated by \$50 each month if you join after December 30th. Winter Memberships are not required to pay the upcoming year's membership. Winter members will not have voting privileges and cannot accumulate/use work credits. Winter memberships will be required to participate in the Care flight program for an additional \$10 fee added to the membership fees.

ARTICLE XI: EXPULSION OF OFFICERS OR MEMBERS

Recourse may be taken if any officer is derelict in his or her office.

A petition signed by one-fourth of the total complement of the legal voting membership shall be presented to the President. This petition shall be investigated by the Board of Directors for its signature authenticity. If this petition is in order, it must be presented to the voting members as the first order of business at the next regularly scheduled business meeting. The President shall preside over this meeting unless he is named therein. In this case, the Vice-President shall preside. If both the President and the Vice-President are named in the petition, the member of the board of directors having the longest term of office shall preside. If more than one member of the Board of Directors shall fall into this category, the presiding name shall be chosen alphabetically by surname. If all of the above named officers are listed in the petition, an outside source shall be asked to preside. Example: The current IKF Governor of this division, etc.

This petition shall state if the vote is to decide whether the officer or officers so named is to be removed from office only or from office and membership in North Texas Karters, Inc.

A majority vote of the entire complement of eligible voting members will be required to pass such a petition.

A petition may be instigated to expel a non-officer member of North Texas Karters, Inc. by having six (6) eligible voting members' signatures, authenticated by the Board of Directors. After having been investigated by the Board as having legal merits, it shall then be brought before the members who are legal to vote. The President, or in his absence, the Vice-President, shall preside at this meeting.

ARTICLE XII: CONDUCT

All members of North Texas Karters, Inc., are expected to conduct themselves in an honorable and sportsmanlike manner.

Recourse to any member detrimental to the operation of our club will be as outline in Article XI, Expulsion.

The Board of Directors shall have the power, by a majority vote as a body, to suspend any person for unsportsmanlike conduct unbecoming a member of North Texas Karters, Inc. This suspension

shall be in effect until the next regularly scheduled business meeting, at which time, action will be taken to uphold the suspension for a specified length of time, lift the suspension, or take action to expel the member.

All persons using the facilities of North Texas Karters, Inc., as non-members, are expected to abide by our by-laws. If any indiscretion is observed, at any time, any three officers, including the President, Vice-President, Board of Directors, Race Director, or Judge, shall have the power of suspension. A written explanatory notice of this action must be filed with the President of North Texas Karters, Inc. within five (5) days. This action must be included in the business of the next regularly scheduled business meeting for discussion and recommendation. A majority vote of the members will decide this issue.

ARTICLE XIII: ADDITIONS, CHANGES, DELETIONS OF BY-LAWS OR RULES AND REGULATIONS

The by-laws may be changed only at a regularly scheduled business meeting. Rules and regulations may only be changed at the annual rules meeting. This rules meeting will be held each year in the first half of January. Safety rules are exempt and may be addressed as prescribed for by-laws.

To add, change, or delete an article of the by-laws will require a motion and a second to that effect. This motion and second will be followed by a discussion at that respective meeting. Voting upon this motion will be in order only at the next regularly scheduled meeting pending approval of the Board.

Voting upon this respective motion will require a majority decision of the membership attending the next scheduled meeting.

If a decision has not been reached within fifteen (15) minutes, the motion will be tabled until the next scheduled business meeting. During that time, suggestions of the membership should be submitted to the President and the Board of Directors.

Anything that someone wants the club to pay for or is donated to the club, becomes the property of the club.

ARTICLE XIV: WORK DAYS AT RACE CIRCUIT

Because of safety aspects, there will be no karts on the circuit until the officer in charge says that the work has been completed.

ARTICLE XV: DIRECTORS AND OFFICERS INSURANCE

In an effort to protect its corporate directors and officers from personal loss in the event of claims made against them. North Texas Karters, Inc. shall provide all legal fees for all past (only after the policy is in effect) and current directors and officers of the corporation when litigation arises from activities associated with their official capacities. Each instance will be handled on an individual basis, and each one voted on by the club membership. Legal fees shall be paid by the corporation directly to the attorneys when due.